

# Request for Transcript

**Last Name:** \_\_\_\_\_  
**First Name:** \_\_\_\_\_  
**Middle Initial:** \_\_\_\_\_  
**Former Name(s):** \_\_\_\_\_

**Date of Birth:** \_\_\_\_\_  
**Phone Number:** \_\_\_\_\_  
**Email:** \_\_\_\_\_  
**UNI (if applicable):** \_\_\_\_\_

**CU School(s) attended:** \_\_\_\_\_

**Dates of attendance:**

**From:** \_\_\_\_\_ **To:** \_\_\_\_\_

Mail to: <input type="checkbox"/>	Email: <input type="checkbox"/>	# Requested _____
Name _____		
Address Line 1 _____		
Address Line 2 _____		
City _____		
State / Country _____	Zip / Postal Code _____	

Mail to: <input type="checkbox"/>	Email: <input type="checkbox"/>	# Requested _____
Name _____		
Address Line 1 _____		
Address Line 2 _____		
City _____		
State / Country _____	Zip / Postal Code _____	

Mail to: <input type="checkbox"/>	Email: <input type="checkbox"/>	# Requested _____
Name _____		
Address Line 1 _____		
Address Line 2 _____		
City _____		
State / Country _____	Zip / Postal Code _____	

Mail to: <input type="checkbox"/>	Email: <input type="checkbox"/>	# Requested _____
Name _____		
Address Line 1 _____		
Address Line 2 _____		
City _____		
State / Country _____	Zip / Postal Code _____	

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Note:** Some HOLDS, such as an outstanding financial responsibility or an unresolved library obligation, will prevent your transcript from being processed and released. You must contact the office that imposed the HOLD in order to have it removed.

University Registrar  
[www.registrar.columbia.edu](http://www.registrar.columbia.edu)

**Transcript requests must be submitted electronically:**  
For Morningside students please submit the request to [ssc@columbia.edu](mailto:ssc@columbia.edu)  
For Medical Center students please submit the request to [cumc-rfs@columbia.edu](mailto:cumc-rfs@columbia.edu)