

Cross-Registration Form

This form should be used by Columbia University students who have approval to register for courses at **Jewish Theological Seminary and Union Theological Seminary.**

SUBMISSION INSTRUCTIONS

- Financial Terms and Conditions for the term must be signed in Viergil/SSOL
- Form and approval emails must be sent from the students' Columbia UNI email address
- Submission must include approval emails from the Instructor and the student's home school advisor
- Email subject line should include the word "RAF"
- Completed forms MUST BE EMAILED to:
 - Medical Campus: cumc-rfs@columbia.edu
 - Morningside Campus: ssc@columbia.edu

Student UNI: _____ Last Name: _____ First Name: _____

Term (e.g., Fall 2026): _____ Degree / Program: _____

By submitting this form, I acknowledge that I assume academic and financial responsibility for these adjustments to my registration.

*Action Codes:

A = Add
D = Drop

B = Grading Option Change (P/D/F)
C = Points Adjustment

Action Code*	Call Number	Subject Code	Course No.	Sect.	Title	Points	Grading Option
A	12345	ENGL	4444	001	<i>This is an example</i>	3	L
Total Points:							

IMPORTANT

- Review the [Registrar's website](#) for complete details on cross-registration.
- You are not permitted to drop your last course once the term has started; consult your school/advisor.
- Note: Students in F-1 or J-1 status must contact ISSO if their enrollment drops below full-time status.
- Allow 24-72 hours for changes to appear in Vergil and Courseworks/Canvas (varies during peak periods).