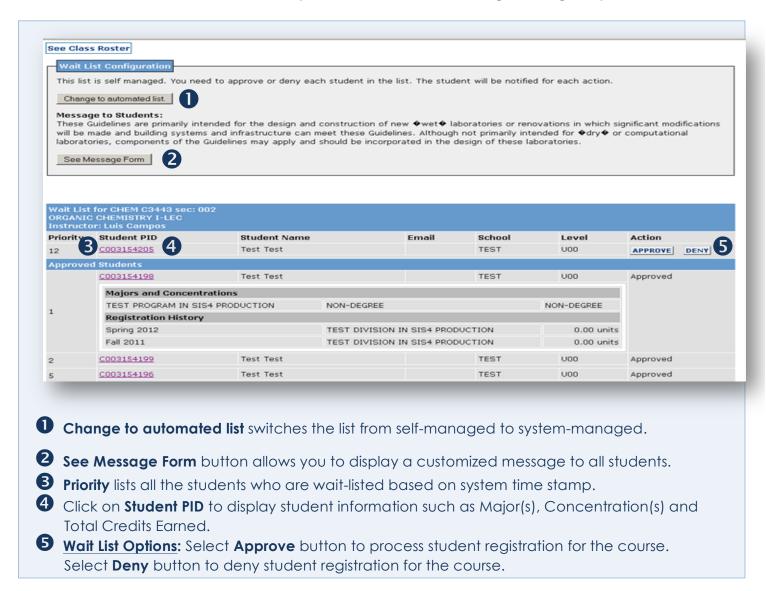
WAIT LIST AUTOMATION ♦ FACULTY QUICK GUIDE

Steps to Log On:

- → Go to SSOL at https://ssol.columbia.edu
- → Log on using UNI and password
- → Click on link entitled "Class List".
- → From the Class List, click on the "Wait List" link that corresponds with the course you want to view.

Wait List will close 24 hours prior to the end of the Change of Program period.



If you need assistance, contact your Academic Department Administrator(s), email the Registrar's Office at **waitlist@columbia.edu**, or call the Wait List Phone Line at 212-851-9115.

To learn more, visit the University Registrar website at **www.registrar.columbia.edu** or email your questions to **waitlist@columbia.edu**.