The tool is used by several Columbia University schools. Read and understand your school's registration policies and procedures. You are responsible, both academically and financially, for completed registration actions. Course changes made after the Change of Program period may result in financial liability. For students in the School of General Studies and the School of Continuing Education, full tuition charges are incurred for any courses added or dropped after the Change of Program period.

Steps to Log On:
+ Go to SSOL at https://ssol.columbia.edu
+ Log on using UNI and password
+ Click on “Registration” link

Your current registration list appears at the top of the page.
+ To request adding a course, follow the steps as you normally would to add a course in SSOL (using call number).
+ To request dropping a course, select the course from your current registration list and click on the “Drop” button.
+ To request switching sections of a course that you’ve already registered for, select the course from your current registration list and click on the “Change Section” button.

All Add/Drop requests are displayed in this table just below your current registration.

The Request Column indicates the type of request that you submitted. You may withdraw a request by clicking on the “Withdraw Request” button.

When you receive an email confirming that your request has been approved, log in to SSOL to complete the action. You must go back in to SSOL to complete your request.

If you need assistance, email the Registrar’s Office at registrar@columbia.edu.
To learn more, visit the University Registrar website at www.registrar.columbia.edu.