# EPPC Course Prefix and Number Guidelines

Course identifiers are organized as follows: $####, where $ is the prefix and #### are the 1,000s, 100s, 10s, and 1s numbers.

## The prefix will denote the students able to take the A&S offered course without requiring exception as follows:

- **CC** – Columbia College students (e.g. Lit. Hum., Cont. Civ.)
- **GS** – General Studies students (e.g. Lit. Hum., Cont. Civ.)
- **UN** – Undergraduate students
- **GU** – Undergraduate and Graduate students
- **GR** – Graduate students

## The thousands level will indicate the level of the course as follows:

### Undergraduate courses – CC, GS, or UN prefix:
- 1000’s: Introductory course
- 2000’s: Intermediate course
- 3000’s: Advanced course

### Joint undergraduate and graduate courses – GU prefix:
- 4000’s: Advanced courses geared toward undergraduate students available to graduate students or geared toward both undergraduate and graduate students

### Graduate Courses - GR prefix:
- 5000’s: MAO only courses
- 6000’s: Survey/core/graduate level introductory course
- 8000’s: Advanced course
- 9000’s: Independent Study

## School of the Arts (SoA) – in addition to use of the GR, GU and UN prefixes above, SoA courses may include:

- **AF** – Film
- **AR** – open to all SOA (interdisciplinary)
- **AS** – Sound Arts
- **AT** – Theatre
- **AW** – Writing
- **AV** – Visual Arts

## School of Professional Studies – PS

For courses taught off the Columbia NYC campus and open to multiple student populations, in some instances not exclusive to Columbia University, the prefix:
- **OC** – Off-Campus

### Notes:
- Currently, course rules about which students can take a course are defined separately from the prefix. The goal is for the prefixes to link to these course rules about student school. **Departments and instructors can request exceptions.**
- 100s, 10s, and 1s level to be used at the department’s discretion. **It is suggested that departments denote seminar courses at the 900s level if that makes sense for their curriculum.**